POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE AGENDA
MARCH 21, 2013 – 7:30 PM

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS

COMMUNICATIONS

PRESENTATIONS

1. Cyber School and Alternative Education for Disruptive Youth (AEDY) – Ms. White
2. Barth Elementary Renovations Update – Mr. Brennan, Reynolds Construction

REPORTS

I. MINUTES – Mrs. Adams

1. Committee of the Whole – 2/21/13
2. Regular Voting Meeting – 2/25/13

II. LIST OF BILLS – Mr. Wausnock

III. TREASURER'S REPORT – Mr. Wausnock

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CONTRACTS

HEARINGS FROM PATRONS OF THE SCHOOLS

IV. COMMITTEE REPORTS

1. Policy Committee – Mr. Williams
2. Co-Curricular Activities Committee - Mr. Hartman
3. Curriculum/Technology Committee – Mrs. Weand
4. Facilities Committee – Mr. Hartman
5. Finance/Personnel Committee – Mr. Wausnock
6. Community Relations Committee – Ms. Bacallao
7 Montgomery County Legislative Committee – Mr. Williams
8. PSBA Representative – Mr. Williams
9. Montgomery County Intermediate Unit Representative – Mr. Hartman

CONSENT

A. PERSONNEL – Dr. Stevens

1. Resignations/Terminations

The Superintendent recommends the Board approve/ratify the following resignations:

a. Professional

(1) Patricia DiGiovine, Intervention Specialist, Lincoln Elementary, resignation effective end of 2012-2013 school year, employed since August 21, 2012.

(2) Ratify Michael Weaver, Substitute Teacher and Substitute Classroom Assistant, resignation effective March 8, 2013, employed since August 31, 2009.

b. Classified

(1) Ratify Deborah Cook, Part-time Housekeeper and Substitute Cafeteria worker, resignation effective March 1, 2013, employed since April 23, 2012.

(2) Ratify Collette Payne, Substitute Van Drive and Substitute Van Assistant, resignation effective February 26, 2013, employed since January 3, 2013.

(3) Emily Baddeley, PreK Coach, PEAK, resignation effective April 27, 2013, employed since March 26, 2007.

c. 2012-2013 Co-Curricular Assignments

(1) Ratify Tim Hughes, High School Assistant Football Coach, resignation effective February 22, 2013.

2. Leaves

The Superintendent recommends the Board ratify/approve the following leave(s):

a. Professional

(1) Jennifer Burkholder, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act and Childbearing, anticipated start date June 2, 2013, end date tbd.

(2) Jane Hospador, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated start date April 10, 2013, end date to tbd.

b.. Classified

(1) Rachel Pollock, One-on-One Classroom Assistant, Barth Elementary, request for leave of absence covered by Family Medical Leave Act and Childbearing, anticipated start date June 20, 2012, end date tbd.

3. Changes in Position and/or Salary

The Superintendent recommends the Board ratify/approve the following change in position and/or salary:

a. Classified

(1) Ratify Carol Bender from Lunch Proctor to Part-time Cafeteria Helper, effective February 20, 2013, $11.54/hr.

(2) Ratify Kimberly A. White from Substitute Van Driver and Van Assistant to Classroom Assistant, effective February 25, 2013, $13.65/hr.

(3) Ratify Giovanna Weller from Substitute Cafeteria Helper to Part-time Cafeteria Helper, effective October 11, 2011, $11.21 /hr.

(4) Tiffani McKee from Part-time Lunch Aide to Substitute Lunch Aide, effective March 25, 2013.

(5) Christina Weiss from Substitute Breakfast / Lunch Aide to Part-time Lunch Aide, initial assignment to be Lincoln Elementary, effective March 25, 2013, $14.14/hr.

4. Election(s)

The Superintendent recommends the Board approve/ratify the following election(s):

a. Professional

(1) Ratify Andrew Harmon, Extended Per Diem Substitute Teacher, Pottstown Middle School,(coverage for Mary Palladino), effective March 5, 2013, $115/day. Upon completion of his role as Extended Per Diem Substitute Teacher, he will assume the role of Per Diem Substitute Teacher in accordance with Board Policy 3920 and Substitute Classroom Assistant.

(2) Ratify Erin Bumbaugh, Per Diem Substitute Teacher, effective March 5, 2013, in accordance with Board 3920, $95.00/day. She will also assume the role of Substitute Classroom Assistant, effective March 5, 2013, $13.65/hr.

(3) Ratify Megan Heffelfinger Per Diem Substitute Teacher, effective March 5, 2013, in accordance with Board 3920, $95.00/day. She will also assume the role of Substitute Classroom Assistant, effective March 5, 2013, $13.65/hr.

(4) Ratify Carol Kerchner, Per Diem Substitute Teacher, effective March 5, 2013, in accordance with Board 3920, $95.00/day. She will also assume the role of Substitute Classroom Assistant, effective March 5, 2013, $13.65/hr.

(5) Ratify Megan LaRosa, Per Diem Substitute Teacher, effective March 5, 2013, in accordance with Board 3920, $95.00/day. She will also assume the role of Substitute Classroom Assistant, effective March 5, 2013, $13.65/hr.

(6) Ratify Bradley Mea, Per Diem Substitute Teacher, effective March 5, 2013, in accordance with Board 3920, $95.00/day. He will also assume the role of Substitute Classroom Assistant, effective March 5, 2013, $13.65/hr.

(7) Ratify Sarah Plumadore, Per Diem Substitute Teacher, effective March 5, 2013, in accordance with Board 3920, $95.00/day. She will also assume the role of Substitute Classroom Assistant, effective March 5, 2013, $13.65/hr.

(8) Ratify Kathleen Rudy, Per Diem Substitute Teacher, effective March 5, 2013, in accordance with Board 3920, $95.00/day. She will also assume the role of Substitute Classroom Assistant, effective March 5, 2013, $13.65/hr.

(9) Ratify Donna Shanley, Per Diem Substitute Teacher, effective March 5, 2013, in accordance with Board 3920, $95.00/day. She will also assume the role of Substitute Classroom Assistant, effective March 5, 2013, $13.65/hr.

(10) Ratify Nicole Sutterby, Per Diem Substitute Teacher, effective March 5, 2013, in accordance with Board 3920, $95.00/day. She will also assume the role of Substitute Classroom Assistant, effective March 5, 2013, $13.65/hr.

(11) Ratify Brian Yetter, Per Diem Substitute Teacher, effective March 5, 2013, in accordance with Board 3920, $95.00/day. He will also assume the role of Substitute Classroom Assistant, effective March 5, 2013, $13.65/hr.

(12) Ratify Kaitlyn Gephart, Per Diem Substitute Teacher, effective March 7, 2013, in accordance with Board 3920, $95.00/day. She will also assume the role of Substitute Classroom Assistant, effective March 7, 2013, $13.65/hr.

(13) Ratify Aaron Hinnershitz, Per Diem Substitute Teacher, effective March 7, 2013, in accordance with Board 3920, $95.00/day. He will also assume the role of Substitute Classroom Assistant, effective March 7, 2013, $13.65/hr.

(14) Ratify Susan Iezzi-Rafetto, Per Diem Substitute Teacher, effective March 7, 2013, in accordance with Board 3920, $95.00/day. She will also assume the role of Substitute Classroom Assistant, effective March 7, 2013, $13.65/hr

(15) Ratify Christine Modica, Per Diem Substitute Teacher, effective March 7, 2013, in accordance with Board 3920, $95.00/day. She will also assume the role of Substitute Classroom Assistant, effective March 7, 2013, $13.65/hr.

(16) Ratify Matthew Patton, Per Diem Substitute Teacher, effective March 7, 2013, in accordance with Board 3920, $95.00/day. He will also assume the role of Substitute Classroom Assistant, effective March 7, 2013, $13.65/hr.

b. Classified

(1) Ratify Christina Weiss, Substitute Breakfast/Lunch Proctor, effective March 11, 2013, rates as per guidelines.

(2) Ratify Amelia Kleinbach, Long Term Substitute Special Education Classroom Assistant, Pottstown High School, (coverage for Terica Andrews), effective March 18, 2013, $13.65/hr.

(3) Ratify Christian Marcelli, Student Intern, Technology Dept., Administration Building, effective March 18, 2013, $10.79/hr.

(4) Ratify Bianca Kelly, Student Intern, Transportation/Web Master Dept., Administration Building, effective March 18, 2013, $10.79/hr.

(5) Athena Singer from Substitute Per Diem Teacher and Substitute Classroom Assistant to Classroom Assistant/Van Assistant, effective April 2, 2013, $13.65/hr.

(6) Jessica Sobjak, Accountant, Administration Building, effective March 26, 2013, $20.51/hr

c. Additions to 2012-2013 Co-Curricular Volunteer Coaches

(1) Ratify Kevin McCrone, Assistant Softball Coach, Pottstown High School.

d. After School Instructor, $29/hr (ABCS for Fitness Program, PAHWF funded, one hour per day not to exceed 24 hours)

(1) Matthew Cohen, Franklin Elementary, effective April 2, 2013.

e. Correction to Horizontal Salary Movement: (previously approved on 2/25/13)

Name	Bldg	from	old salary	to	step	new salary
Bainbridge, Marilyn	PHS	B	43,768	B+15	B	44,397

f. Homebound Instruction ,$29/hour

(1) Ratify Jared Leimeister, Pottstown Middle School, effective February 21, 2013 to May 3, 2013, not to exceed 5 hrs. per week.

5. Corrections to 2012-2013 Bargaining Unit Salaries – Dr. Stevens - EXHIBIT 1

The Superintendent recommends the Board approve the corrections to 2012-2013 Bargaining Salaries, previously approved on February 25, 2013, as presented in Exhibit 1.

6. Salaries – EXHIBIT 2

The Superintendent recommends the Board approve the following salaries:

a. Approval of 2012-2013 Act 93 and Support Personnel Salaries

7. Retirement Incentive – EXHIBIT TBD

The Superintendent recommends the Board approve the retirement incentive as presented in Exhibit 3.

B. PROFESSIONAL LEAVES – Dr. Stevens

The Superintendent recommends the Board approve the following professional leaves:

Bldg.	Name	Conference Title	Conference Location	Dates to Attend	Cost
Admin. TBD	Linda Adams Karen Crable Sue Yocom TBD	BOOST Conference	Palm Springs, CA	5/1//13 – 5/4/13	Approx. $7,980.00 paid by 21st Century Grant

C. DISTRICT COST PLAN CONTRACT AGREEMENT – Dr. Sparagana – EXHIBIT 4

The Superintendent recommends the Board approve a district cost plan contract agreement with Montgomery County Intermediate Unit for the 2013-2014 school year, as indicated on Exhibit 4.

D. HOURS OF OPERATION – Dr. Sparagana – EXHIBIT 5

The Superintendent recommends the Board approve the Hours of Operation for the 2013-2014 school year, as listed on Exhibit 5.

E. APPROVAL OF 2013-2014 SCHOOL CALENDAR – Mrs. Adams – EXHIBIT 6

The Superintendent recommends the Board approve the 2013-2014 School Calendar as listed on Exhibit 6.

F. BID AWARDS – Mrs. Adams – EXHIBIT 7

The Superintendent recommends that purchase orders or contracts be awarded to the companies on Exhibit 7, as indicated the award in each case being made to the lowest bidder meeting the required specifications.

1. Asbestos Abatement: Franklin, Lincoln and Rupert
2. Mowing and Buildings & Grounds Maintenance

G. CONTRACT(S) – Mrs. Adams – EXHBIT 8

The Superintendent recommends the Board approve/ratify the following contract(s):

1. Opportunities School
2. Education Inc.
3. The Devereux Foundation
4. The Devereux Foundation
5. MOU: Great Valley Nature Ctr.
6. Quality Assurance + Inc.
7. Explorations PHP
8. MOU: ArtFusion 19464
9. MOU: YMCA
10. MOU: YWCA
11. MOU: Crossfit
12. MOU: iCreate Cafe
13. MOU: Steel River PH

H. BARTH RENOVATIONS PROJECT CHANGE ORDERS – Mrs. Adams – EXHIBIT 9

The Superintendent recommends the Board approve the Barth Elementary Renovations Project change orders as presented on Exhibit 9.

I. RESOLUTION TO POTTSTOWN BOROUGH FOR SIDEWALK SURVEY – Mrs. Adams – EXHIBIT 10

The Superintendent recommends the Board approve the resolution to the Pottstown Borough to delay the borough survey of sidewalk areas as listed on Exhibit 10.

J. APPROVAL OF AMENDENT TO DISTRICT'S 403(b) PLAN – Mrs. Adams – EXHIBIT 11

The Superintendent recommends the Board approve the amendment to the 403(b) plan to meet the requirements of HEART under the Heroes Earnings Assistance and Relief Tax Act of 2008, Pub.L. No. 110-245 as listed on Exhibit 11.

NON-CONSENT

K. APPROVAL OF 2012-2013 SUPPORT STAFF SALARY – Dr. Stevens -EXHIBIT 12

The Superintendent recommends the Board approve the 2012-2013 Support Staff Salary as listed on Exhibit 12.

L. EXTENSION OF KEYSTONE OPPORTUNITY ZONE: 405 KEYSTONE BLVD. – Mrs. Adams – EXHIBIT 13

The Superintendent recommends the Board approve the extension of the Keystone Opportunity Zone as presented on Exhibit 13.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Policy 810: Transportation
2. Policy 810.3: Student Behavior while riding school buses/vans

INFORMATION

1. Technology Update: January – Mrs. Wolfe
2. Monthly Meeting Notice: April – Mrs. Adams
3. Summary of Parent Conferences – Dr. Sparagana
4. PEAK Update: February – Dr. Sparagana
5. Visit to Edgewood – Dr. Sparagana
6. PSSA Code of Conduct 2013 – Dr. Sparagana

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT