POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE AGENDA
APRIL 18, 2013 – 7:30 PM

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS

COMMUNICATIONS

PRESENTATIONS

1. Second Street Project – Mrs. McCoy/Mr. Brazill

REPORTS

I. MINUTES – Mrs. Adams

1. Committee of the Whole – 3/21/2013
2. Regular Voting Meeting – 3/25/2013

II. LIST OF BILLS – Mr. Wausnock

III. TREASURER'S REPORT – Mr. Wausnock

HEARINGS FROM PATRONS OF THE SCHOOLS

EXECUTIVE SESSION FOR THE PURPOSE OF CONTRACTS & PERSONNEL

IV. COMMITTEE REPORTS

1. Policy Committee – Mr. Williams
2. Co-Curricular Activities Committee - Mr. Hartman
3. Curriculum/Technology Committee – Mrs. Weand
4. Facilities Committee – Mr. Hartman
5. Finance/Personnel Committee – Mr. Wausnock
6. Community Relations Committee – Ms. Bacallao
7 Montgomery County Legislative Committee – Mr. Williams
8. PSBA Representative – Mr. Williams
9. Montgomery County Intermediate Unit Representative – Mr. Hartman

CONSENT

A. PERSONNEL – Dr. Stevens

1. Rescinded Resignation

The Superintendent recommends the Board approve the following rescinded resignation

a. Administrative

(1) Ratify Robert Stevens, Assistant to the Superintendent, rescinded resignation effective April 18, 2013.

b. Classified

(1) Ratify Cynthia Dixon, Secretary, Pottstown High School, rescinded resignation effective April 18, 2013.

(2) Ratify Raymond Kline, Custodian, Pottstown High School, rescinded resignation effective April 18, 2013.

(3) Ratify David Pihanich, Master Maintenance Mechanic, Pottstown High School, resignation effective April 18, 2013.

2. Resignations/Terminations

The Superintendent recommends the Board approve/ratify the following resignations:

a. Administrative

(1) Ratify Barry Angstadt, Supervisor of Buildings and Grounds, resignation effective April 12, 2013, employed since July 1, 1993.

(2) Robert Stevens, Assistant to the Superintendent, resignation for the purpose of retirement, effective June 29, 2013, employed since July 1, 1997.

b. Professional

(1) Patricia DiGiovine, Intervention Specialist, Lincoln Elementary, resignation effective end of 2012-2013 school year, employed since August 21, 2012.

(2) Ratify Brenda Thieme, Substitute Teacher and Substitute Classroom Assistant, resignation effective March 22, 2013, employed since September 17, 2012.

c. Classified

(1) Hannah Nesspor, Classroom Assistant, resignation effective end of 2012-2013 school year, employed since September 17, 2012.

(2) Ratify John Watters, Substitute Custodian/Housekeeper, termination effective March 22, 2013, employed since April 1, 2011.

(3) Ratify Laura Troop, Part-time Nurse, Edgewood Elementary, resignation effective December 13, 2012, employed since August 21, 2012.

(4) Andrea Plavcan, Executive Secretary, resignation for the purpose of retirement, effective June 29, 2013, employed since November 28, 1989.

(5) Cynthia Dixon, Secretary, Pottstown High School, resignation for the purpose of retirement, effective June 29, 2013.

(6) Raymond Kline, Custodian, Pottstown High School, resignation for the purpose of retirement, effective June 29, 2013.

(7) David Pihanich, Master Maintenance Mechanic, Pottstown High School, resignation for the purpose of retirement, effective June 29, 2013, employed since March 6, 1991.

3. Leaves

The Superintendent recommends the Board ratify/approve the following leaves:

a. Professional

(1) Ratify Diane Fox, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date April 2, 2013, end date tbd.

(2) Ratify Lauren Himmelreich, Elementary Teacher, Edgewood Elementary, request for Childrearing leave of absence, effective April 5, 2013, end date tbd.

(3) Ratify Joyce Cimaglia, Elementary Teacher, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date April 2, 2013, end date tbd.

(4) Jaclyn Harner, Special Education Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, anticipated effective date September 2013, end date tbd.

(5) Kristin Lafferty, Elementary Teacher, Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act and Childbearing, anticipated effective date October 1, 2013, end date tbd.

(6) Ratify Deb Wilson, Elementary Teacher, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date April 17, 2013, end date tbd.

(7) Ratify Storm Wilson, Secondary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective date April 10, 2013, end date tbd.

(8) Ratify Antoinette Rapp, Special Education Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective April 3, 2013, end date tbd.

b. Classified

(1) Ratify David Pihanich, Master Mechanic, Maintenance, request for leave of absence covered by Family Medical Leave Act, anticipated effective date April 23, 2013, end date tbd.

(2) Ratify Stephen Hamilton, Custodian, Franklin Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date April 15, 2013, end date tdb.

(3) Tracy Foster, Classroom Assistant, Edgewood Elementary, request for leave of absence covered by Family Medical Leave Act and Childbearing, anticipated effective dated August 18, 2013, end date tbd.

4. Changes in Position and/or Salary

The Superintendent recommends the Board ratify/approve the following change in position and/or salary:

a. Professional

(1) Ratify Nicole Dotterer from Long Term Special Education Classroom Assistant to Extended Per Diem Special Substitute Teacher, Barth Elementary, (coverage for Ellen Eisele), effective April 8, 2013, $115/day.

(2) Ratify Jamie Parris from Per Diem Special Substitute Teacher and Substitute Classroom Assistant to Extended Per Diem Special Substitute Teacher, Edgewood Elementary, (coverage for Lauren Himmelreich), effective April 5, 2013, $115/day. Upon completion of his role as Extended Per Diem Special Substitute Teacher, he will assume the role of Per Diem Special Substitute Teacher and Substitute Classroom Assistant in accordance with Board Policy 3920.

b. Classified

(1) Ratify Christa Oister from Extended Per Diem Substitute Intervention Classroom Assistant to Extended Per Diem Substitute Classroom Assistant, Barth Elementary, effective April 8, 2013, $13.65/hr. Upon completion of her role as Extended Per Diem Substitute Classroom Assistant, she will return to her role as Per Diem Substitute Teacher and Substitute Classroom Assistant in accordance with Board Policy 3920.

c. Correction to Change in Position (previously Board approved on March 25, 2013)

(1) Ratify Tiffani McKee from Part-time Playground Aide to Substitute Playground Aide, effective March 25, 2013.

(2) Ratify Christina Weiss from Substitute Breakfast/Playground Aide to Part-time Playground Aide, initial assignment to be Lincoln Elementary, effective March 25, 2013, $14.14/hr.

5. Election(s)

The Superintendent recommends the Board approve/ratify the following election(s):

a. Classified

(1) Ratify Jason G. Hicks, Intern, Technology Department, effective April 2, 2013, $12/hr.

(2) Ratify Steve Sherlock, Intern, Technology Department, effective April 2, 2013, $12/hr.

(3) Ratify Richard Damian, Intern, Technology Department, effective April 2, 2013, $12/hr.

(4) Ratify Tammie Stetler, Substitute Classroom Assistant, effective March 4, 2013, $13.65/hr. and Part-Time Van Assistant, Transportation, effective April 2, 2013. This is in addition to her role as Substitute Clerk and Substitute Playground Aide.

b. 2012-2013 Co-Curricular Volunteer(s)

(1) Thomas Oswald – Track Volunteer

6. Correction to Support Personnel Salaries – EXHIBIT 1

The Superintendent recommends the Board approve the corrections to the Support Personnel Salaries as listed on Exhibit 1.

7. Retirement Incentive for Part-time Support Personnel – EXHIBIT 2

The Superintendent recommends the Board approve the retirement incentive for Part-time Support Personnel as presented in Exhibit 2

8. Payment of Accumulated Sick Leave

The Superintendent recommends the Board approve the following payment of accumulated sick leave:

(1) Mary Palladino, In accordance with the Professional Agreement, $3,520.00, This is for 88 accumulated sick days at $40 per day.

9. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Professional

Name	School	3/31/13 deadline
Marilyn Bainbridge	PHS	$3,000.00
Melissa DiBlasi	PHS	$2,483.25
Sarah Dierolf	PMS	$1,209.00
Diane Hahn	Edgewood Elementary	$2,700.00
Catherine Knapke	Edgewood Elementary	$240.00
Bradley Mayberry	Barth Elementary	$980.00
Kevin Pascal	PHS	$1,960.00
Julie Shea	PMS	$980.00
Laura Wise	PHS	$1,209.00

b. Support Staff

Name	Building	Amount
Theresa Truman	PMS	$375.00

10. Homebound Instruction, $29/hr.

(1) Ratify Danielle Slotter, Pottstown High School, from March 22, 2013 through May 2, 2013, assignment not to exceed 5 hours per week.

(2) Ratify Dorothy McCrone, Pottstown High School, from March 26, 2013 through June 7, 2013, assignment not to exceed 5 hours per week.

B. FIELD TRIPS – Dr. Stevens

The Superintendent recommends the Board approve/ratify the following field trip(s):

# of students and/or group	Name of conference or activity	Destination	Date of trip	Cost to student	Cost to district-substitutes	Chaperone(s)
PHS	Costa Rica Service Learning Tour Living Green	Costa Rica	6/30/14 – 7/7/14	$2520.00	N/A	Sarah Blum Kellie McGavin- Wiedlich Scott Braunsberg

C. 2013 CANDIDATES FOR ALUMNI HONOR ROLL – Dr. Sparagana – EXHIBIT 3

The Superintendent recommends the Board approve the 2013 candidates for the Alumni Honor Roll, as listed on Exhibit 3.

D. TEXTBOOK ADOPTIONS – Dr. Sparagana – EXHIBIT 4

The Technology-Curriculum Committee and the Superintendent recommend the following textbook and supplemental materials adoptions as listed on Exhibit 4

1. Elementary Math Program

E. CONTRACT(S) – Mrs. Adams – EXHIBIT 5

The Superintendent recommends the Board approve/ratify the following contract(s)

1. Heartland Payment Systems: MyNutrition Software
2. The Pennsylvania School for the Deaf
3. Martin Luther School
4. Manito, Inc.
5. Connections Learning
6. Advanced Academics
7. Child Guidance Resource Centers

F. REVISED 2012-2013 SCHOOL CALENDAR – Mrs. Adams – EXHIBIT 6

The Superintendent recommends the Board approve the revised 2012-2013 School Calendar as listed on Exhibit 6.

G. BID AWARD – Mrs. Adams – EXHIBIT 7

The Superintendent recommends that purchase orders be awarded to the companies as indicated on Exhibit 7, the award being made to the lowest bidder meeting the required specifications:

1. Custodial Supplies

H. BARTH RENOVATIONS PROJECT CHANGE ORDERS – Mrs. Adams – EXHIBIT 8

The Facilities Committee recommends the Board approve the Barth Elementary Renovations Project change orders as presented on Exhibit 8.

I. ACKNOWLEDGE RECEIPT OF PDE APPROVAL FOR PLANCON D AND E: ELEMENTARY SCHOOLS PROJECT – Mrs. Adams – EXHIBIT 9

The Superintendent recommends the Board acknowledge receipt of PDE approval for PlanCon D and PlanCon E for Franklin, Lincoln and Rupert Elementary Schools Project as listed on Exhibit 9.

1. PlanCon D – Accounting based on Estimates: Franklin, Lincoln & Rupert
2. PlanCon E – Design Development: Franklin, Lincoln & Rupert

J. APPROVAL OF PLANCON F PART C: FRANKLIN, LINCOLN AND RUPERT – Mrs. Adams -EXHIBIT 10

The Superintendent recommends the Board approve PlanCon F Part C for Franklin, Lincoln and Rupert Elementary Schools as listed on Exhibit 10.

K. ELEMENTARY SCHOOLS RENOVATION PROJECT BID AWARDS – Mrs. Adams – EXHIBIT 11

The Facilities Committee recommends that contracts be awarded to the companies on Exhibit 11, the award in each case being made to the lowest bidder meeting the required specifications.

1. General Contractor Base Bid to include:
   GC-1 Site Paving Franklin, GC-2 Site Paving Lincoln, GC-3 Site Paving Rupert GC-4 Franklin New Concrete Entrance Plaza, GC-7 148 &149 Franklin Toilets, GC-8a Acoustical Panel Franklin, GC-8b Acoustical Panel Lincoln, GC-8c Acoustical Panel Rupert

2. HVAC Base Bid to include HC-7 148 and 149 Franklin Toilets

3. Plumbing Base Bid to include PC-7 148 and 149 Franklin Toilets, PC-9 Franklin Additional Classroom Sinks

4. Electrical Base Bid to include EC-7 148 and 149 Franklin Toilets, EC-8a Franklin Teacher Station Receptacles, EC-8b Lincoln Teacher Station Receptacles, EC-8c Rupert Teacher Station Receptacles.

L. ELEMENTARY SCHOOLS RENOVATION PROJECT ESCO – Mrs. Adams

The Superintendent recommends the Board authorize Reynolds Energy Services to proceed with the Franklin, Lincoln and Rupert Elementary Schools Project ESCO (Guaranteed Energy Savings Project) portion of the project. The project value is $2,810,333 with no alternates selected. The amendment to the original Guaranteed Energy Savings Agreement shall be approved subject to review of district solicitor. Upon approval of this motion, a Notice to Proceed will be issued to Reynolds Energy Services for this work

M. APPROVAL OF PLANCON G: FRANKLIN, LINCOLN AND RUPERT - Mrs. Adams – EXHIBIT 12

The Superintendent recommends the Board approve PlanCon G: Project Accounting Based on Bids for Franklin, Lincoln and Rupert Elementary Schools as listed on Exhibit 12.

1. PlanCon G: Franklin Elementary
2. PlanCon G: Lincoln Elementary
3. PlanCon G: Rupert Elementary

N. TAX ASSESSMENT SETTLEMENTS – Mr. Kalis – EXHIBIT (tbd)

Motion to approve tax assessment settlements pursuant to the terms and conditions outlined in the confidential settlement release agreements. The Board Secretary is further authorized to sign the settlement agreements on behalf of the Board.

NON-CONSENT

None.

UNFINISHED BUSINESS

1. Dates for next Joint School District and Borough meeting: June/July – Dr. Sparagana

NEW BUSINESS

1. Policy 817: Energy Conservation Management
2. Policy 817.1: Energy Conservation Guidelines

INFORMATION

1. Child, Home & Community Program: Teen Parenthood Awareness – Dr. Sparagana
2. PEAK Update: April – Dr. Sparagana
3. Honor Roll Comparison – Dr. Sparagana
4. Minutes: 2/25/13 Joint Borough & School District Workshop – Dr. Sparagana
5. Monthly Meeting Notice: May – Mrs. Adams

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT