POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
REORGANIZATION MEETING
DECEMBER 6, 2012 – **7:00** P.M.

I. CALL TO ORDER

II. ROLL CALL

III. MOMENT OF SILENCE

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES - Regular Meeting Held on 11/1/12 & 11/15/12

VI. HEARINGS FROM PATRONS OF THE SCHOOLS

VII. ADJOURN SINE DIE

VIII. Secretary Will Call Roll

IX. Notice of the Organization Meeting

X. Secretary Will Call for Nominations for a Temporary Chairperson

Election of Same

Temporary Chairperson Will Preside

XI. Temporary Chairperson Requests Nomination for President

Election of Same

XII. President Takes Charge of Meeting

XIII. President Requests Nominations for Vice President

Election of Same

XIV. Committee Appointments

A. Standing Committee (in accordance with Board Policy 005)

1. Co-Curricular Activities Committee
2. Facilities Committee
3. Community Relations Committee
4. Technology/Curriculum Committee
5. MCIU Representative
6. Policy Committee
7. Personnel Committee
8. Finance Committee
9. PSBA Representative
10. Montgomery County Legislative Representative

XV. Adopt Time and Place for Regular Board Meetings for the 2013 School Year - EXHIBIT 1

XVI. Appointment of Parliamentarian

XVII. Approve Parliamentary Procedure

A. Roberts Rules of Order Revised for decisions involving parliamentary procedures with the understanding that rules of order as adopted(see Board Policy 006- Exhibit 2) supersede the Roberts Rules of Order in the event of a conflict between the two.

XVIII. Adjournment.

LIST OF BILLS – Mr. Wausnock

TREASURER'S REPORT – Mr. Wausnock (2nd Meeting)

None.

COMMUNICATIONS

1. Barth Visit Update – Dr. Sparagana

AWARDS

PRESENTATIONS

1. PJM Demand Response Program Energy Payment – Mrs. Adams/Mr. Angstadt

HEARING FROM PATRONS OF THE SCHOOLS

I. COMMITTEE REPORTS

1. **Co-Curricular Activities Committee** – Mr. Hartman (1st meeting)
2. **Facilities Committee** – Mr. Hartman (1st meeting)
3. **Community Relations Committee** – Ms. Bacallao (1st meeting)
4. **Technology/Curriculum Committee** – Mrs. Weand (1st meeting)
5. **MCIU Representative** – Mr. Hartman (1st meeting)
6. Policy Committee – Mr. Wausnock – (2nd meeting)
7. Personnel Committee – Mr. Wausnock (2nd meeting)
8. Finance Committee – Mr. Wausnock (2nd meeting)
9. PSBA Representative – Mr. Williams (2nd meeting)
10. Montgomery County Legislative Representative – Mr. Williams

REPORT OF THE SUPERINTENDENT OF SCHOOLS

II. Recommendations for Action by the Board

CONSENT

A. PERSONNEL – Dr. Stevens

1. Resignations/Terminations

The Superintendent recommends the Board approve/ratify the following resignation:

a. Professional

(1) Ratify Courtney Bishop, Extended Per Diem Substitute Teacher, resignation effective October 16, 2012, employed since October 24, 2012.

(2) Ratify Amaryah Armstrong, Substitute Van Drive, resignation effective November 21, 2012, employed since September 24, 2012.

b. Classified

(1) Judy A. Gondal, Executive Secretary, resignation for the purpose of retirement, effective August 24, 2013, employed since August 23, 1993.

2. Leaves

The Superintendent recommends the Board approve/ratify the following leaves:

a. Professional

(1) Layla Miller, Special Education Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act and Childrearing, anticipated effective date February 18, 2012, end date tbd.

b. Classified

(1) Ratify Randy Heffentrager, PC Hardware Technician, request for leave of absence covered by Family Medical Leave Act, effective November 12, 2012, end date tbd.

(2) Ratify Tracy Oister, Head Lunch Proctor, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective November 13, 2012, end date tbd.

(3) Theresa Dech, Classroom Assistant, Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act, anticipated effective date December 20, 2012, end date tbd.

3. Change in Position and/or Salary

The Superintendent recommends the Board approve/ratify the following changes in position and/or salary:

a. Professional

(1) Ratify Steven Burdan from Per Diem Substitute Teacher to Extended Per Diem Substitute Teacher (coverage for Rebecca Heiser), Pottstown High School, effective December 3, 2012, $100/day.

b. Classified

(1) Ratify Ray Golden from Warehouse Clerk to Temporary Head Custodian, Rupert Elementary, effective November 27, 2012, no change in compensation.

(2) Ratify Lenny Young from Substitute Custodian to Temporary Custodian, Pottstown High School, effective November 27, 2012, $15.60/hour.

(3) Ratify Christa Oister from Substitute Teacher and Substitute Classroom Assistant to Extended Per Diem Substitute Intervention Classroom Assistant, Barth Elementary, effective November 13, 2012, $13.65/hour. Upon completion of her role as Extended Per Diem Substitute Intervention Classroom Assistant, she will return to role as Substitute Teacher and Substitute Classroom Assistant.

(4) Rhonda Shumaker from Breakfast/Lunch Proctor, Lincoln Elementary, to Temporary Elementary Secretary, Edgewood Elementary, effective January 2, 2013, $18.23/hour. Upon completion of role as Temporary Elementary Secretary she will return to Breakfast/Lunch Proctor.

3. Elections

The Superintendent recommends the Board approve/ratify the following elections:

a. Professional

(1) Amy L. Hale, Long Term Substitute Teacher, Franklin Elementary, (contract of Julie Schumacher), effective December 10, 2012, $194/day. Upon completion of position as Long Term Substitute Teacher, she will assume the role of Per Diem Substitute Teacher, in accordance with Board Policy3620. Upon completion of position as Long Term Substitute Teacher, she will also assume the role Substitute Classroom Assistant, $13.65/hour.

b. Classified

(1) Ratify Carla Kulb, Part-time Kindergarten Classroom Assistant, initial assignment to be Barth Elementary, effective November 27, 2012, $13.65/hour.

(2) Ratify John Watters, Substitute Custodian, effective November 27, 2012, $11.92/hour.

(3) Ratify Michael Gratzinger, Substitute Custodian, effective November 27, 2012, $11.92/hour.

b. 2012-2013 Co-Curricular Assignment

BLDG	PROFESSIONAL AGREEMENT CATEGORY	EMPLOYEE	LEVEL	STIPEND
MS	Baseball – Head Coach	Matt O'Blosser	1	$2,040.00
MS	Wrestling -Asst. Coach	Chris Nester	1	$1,900.00

c. Addition to 2012-2013 Co-Curricular Volunteers

(1) Jamie Soupik – Wrestling

4. Approval of Tenure/Permanent Contract

The Superintendent recommends the Board acknowledge tenure to the following:

Name		Bldg.	Eligible Date
Marilyn	Bainbridge	PHS	10/21/12
Matthew	Fabian	Rupert	8/25/12
Annmarie	Gruenling	PMS	10/19/12
Rebecca	Heiser	PHS	8/25/12
Mary Jo	Kuhwald	PHS	9/14/12
Jared	Leimeister	PMS	8/21/12
Amy	Piskai	Rupert	8/10/12
Maureen	Rieger	PHS	9/16/12
Julie	Shea	PMS	9/1/12
David	Todd	PHS	8/25/12
Laura	Wise	PHS	10/19/12

5. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement

a. Administrative

LaTanya White $1,042.00

6. Payment of Sick Leave

The Superintendent recommends the Board approve the following payment of accumulated sick leave due to super-annuation per Support Personnel Guidelines:

(1) Mary Kelly, In accordance with the Support Personnel Guidelines, $2,650.00. This is for 132.50 accumulated sick days at $20 per day.

B. PROFESSIONAL LEAVE – Dr. Stevens

The Superintendent recommends the Board ratify/approve the following professional leaves:

Bldg.	Name	Conference Title	Conference Location	Dates to Attend	Cost
Admin.	Denise Leschak	PDE Annual Conference	Hershey, PA	3/6/13 – 3/8/13	Approx. $608.00 paid by Title I grant.

C. FIELD TRIPS – Dr. Stevens

None.

D. CONTRACTS – Mrs. Adams – EXHIBIT 3

The Superintendent recommends the Board approve/ratify the following contract(s)

1. Associated Services for the Blind
2. Education Inc.
3. The Devereux Foundation
4. Explorations PHP

E. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT – Mr. Kalis

Motion to approve Special Education award settlement pursuant to the terms and conditions outlined in the confidential settlement release agreement. The Board Secretary is further authorized to sign the settlement agreement on behalf of the Board.

HEARINGS FROM PATRONS OF THE SCHOOLS (to address items to be voted on)

NON-CONSENT

None.

HEARINGS FROM PATRONS OF THE SCHOOLS (to address items to be voted on)

UNFINISHED BUSINESS

1. Stadium Lighting – Mr. Hartman

NEW BUSINESS

1. Pottstown Pride T-Shirt Project – Ms. Bacallao

INFORMATION

1. First Marking Period Honor Roll Comparison – Dr. Sparagana
2. AYP Exception – Dr. Sparagana
3. PSBA Board Development Value Pass – Mrs. Adams
4. Technology Update: October – Mrs. Wolfe

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT