POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
December 20, 2012 - 7:00 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Approval of the minutes of the Regular Board meeting held on 12/6/12

LIST OF BILLS – Mr. Wausnock

TREASURER'S REPORT – Mr. Wausnock (2nd meeting)

1. Treasurer's Report: November

COMMUNICATIONS

1. Letter to the Board President – Dr. Sparagana

AWARDS

1. Board Service Award – Dr. Sparagana

PRESENTATIONS

1. 2011-2012 PSD Financial Audit Report – Ms. Himeback, Herbein + Company, Inc.
2. Foundation for Pottstown Education Update – Dr. Forrest
3. Barth Elementary School Project Update – Mr. Brennan, RCM
4. Site Plan Presentation: Franklin, Lincoln & Rupert Elementary Schools – Mr. Straub, CR&Assoc.

HEARING FROM PATRONS OF THE SCHOOLS

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL

I. COMMITTEE REPORTS

1. Co-Curricular Activities Committee – Mr. Hartman (1st meeting)
2. Facilities Committee – Mr. Hartman (1st meeting)
3. Community Relations Committee – Ms. Bacallao (1st meeting)
4. Technology/Curriculum Committee – Mrs. Weand (1st meeting)
5. MCIU Representative – Mr. Hartman (1st meeting)
6. Policy Committee – Mr. Wausnock – (2nd meeting)
7. Personnel Committee – Mr. Wausnock (2nd meeting)
8. **Finance Committee – Mr. Wausnock (2nd meeting)**
9. **PSBA Representative – Mr. Williams (2nd meeting)**
10. **Montgomery County Legislative Representative – Mr. Williams**

REPORT OF THE SUPERINTENDENT OF SCHOOLS

II. Recommendations for Action by the Board

CONSENT

A. PERSONNEL – Dr. Stevens

1. Resignations/Terminations

The Superintendent recommends the Board approve/ratify the following resignations:

a. Professional

(1) Ratify Courtney Bishop, Extended Per Diem Substitute, Lincoln Elementary, resignation effective October 24, 2012. (correction to previous board approval December 6, 2012)

(2) Ratify Joshua Watters, Special Substitute Teacher/Substitute Classroom Assistant, resignation effective December 17, 2012, employed since March 6, 2012,

b. Classified

(1) Lamar Kolb, Custodian I, Pottstown High School, resignation for the purpose of retirement, effective May 1, 2013, employed since January 4, 1993.

(2) Sarah Fehr, Part-time Housekeeper, Lincoln Elementary, resignation for the purpose of retirement, effective June 7, 2013, employed since November 11, 1998.

2. Changes in Position and/or Salary

The Superintendent recommends the Board ratify/approve the following change in position and/or salary:

a. Professional

(1) Ratify Steven Burdan from Per Diem Substitute Teacher and Substitute Classroom Assistant to Extended Per Diem Special Substitute Teacher (coverage for Rebecca Heiser), Pottstown High School, effective December 3, 2012, $115/day. Upon completion of his role as Extended Per Diem Special Substitute Teacher, he will return role of Per Diem Substitute Teacher and Substitute Classroom Assistant. (correction to previous board approval December 6, 2012)

(2) Ratify Jamie Parris from Per Diem Substitute Teacher and Substitute Classroom Assistant to Extended Per Diem Special Substitute Teacher (coverage for Lauren Himmelreich), Edgewood Elementary, effective December 13, 2012, $115/day. Upon completion of his role as Extended Per Diem Special Substitute Teacher, he will return to Per Diem Substitute Teacher and Substitute Classroom Assistant.

b. Classified

(1) Ratify Gerauldine Alderfer from Long Term Substitute Intervention Assistant to Full-time Intervention Assistant, Barth Elementary, effective December 10, 2012.

(2) Michelle Evans from Substitute Breakfast/Lunch Proctor to Long Term Substitute Lunch Aide, Lincoln Elementary, (coverage for Rhonda Shumaker), effective January 2, 2013, $14.49/hour. Upon completion of role as Long Term Substitute Lunch Aide, she will return to her role as Substitute Breakfast/Lunch Proctor.

(3) Lynette Andrews from Substitute Breakfast/Lunch Proctor to Long Term Substitute Breakfast Aide, Lincoln Elementary, (coverage for Rhonda Shumaker), effective January 2, 2013, $14.49/hour. Upon completion of role as Long Term Substitute Breakfast Aide, she will return to her role as Substitute Breakfast/Lunch Proctor.

3. Leave(s)

The Superintendent recommends the Board approve/ratify the following leave(s):

a. Classified

(1) Terri Moyer-Nyce, Special Education Classroom Assistant, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective January 23, 2013, end date tbd.

(2) Fran Mulvihill, Special Education Classroom Assistant, Pottstown Middle School request for leave of absence covered by Family Medical Leave Act, effective January 3, 2013, end date tbd.

4. Election(s)

The Superintendent recommends the Board approve the following elections:

a. Classified

(1) Gary Kimes, Part-time Van Driver, Transportation, effective January 3, 2013, $14.05/hour.

(2) Traci L. DeLancey, Van Assistant, Transportation, effective January 2, 2013, $11.92/hour.

(3) Collette Payne, Part-time Substitute Van Driver, Transportation, effective January 3, 2013, $14.05/hour. She will also assume the role of Part-Time Substitute Van Assistant, effective January 3, 3013, $11.92/hr.

(4) Tina Fronheiser, Part-time Substitute Van Driver, Transportation, effective January 2, 2013, $14.05/hour. She will also assume the role of Part-time Substitute Van Assistant, effective January 2, 2013, $11.92/hr.

b. Homebound Instruction, $29/hour

(1) Ratify Laura Angstadt, Pottstown Middle School, from December 13, 2012 through (date tbd), assignment not to exceed 5 hours per week.

4. Mentor Assignments

The Superintendent recommends the Board approve the following mentor assignments:

Mentor 12-13 New Hires

New Teacher	Mentor	Stipend
Laura Angstadt	Angela Wagner	$523.50
Steve Anspach	Dennis Arms	$523.50
Cindy Carmosky	Stephanie George	$523.50
Patricia DiGiovine	Regina Collins	$523.50
Ian Lawrence	Dee Pettine	$523.50
Dorothy McCrone	Andrew Bachman	$523.50
Brittney Oxenford	Jamie Fazekas	$523.50
Nicola Pascal	Elizabeth Pickar	$523.50
Thomas Simpson	Dee Pettine	$523.50
Corrie Speakman	Joyce Cimaglia 2/3 Vanessa Unger 1/3	$349.00 $174.50
Robert Swier	Perry Augustine	$523.50
Beth Taylor	Cynthia Kuklinski	$105.00
Beth Taylor	Matt Boyer	$418.50
Hilary Tutrani	Ryan Regensburg	$523.50
Melinda Wurtz	Bonnie Trainer	$523.50
Amy Hale	Cynthia Kuklinski	$367.00

Mentors – 11-12 New Hires

New Teacher	Mentor	Stipend
Deena Alexander	Jamie Stringer	$523.50
Alex Bolar	Wm. Bertoti	$523.50
James Brazill	Wm. Bertoti	$523.50
Melissa DiBlasi	Cal Benfield	$523.50
Lauren Emes	Lori Freese	$523.50
Carol Fazioli	Ted Freese 1/2 Kelli Wolfel 1/2	$261.75 $261.75
Christine Fiorillo	Vanessa Barnaik	$523.50
Michaela Johnson	Andrew Bachman	$523.50
Megan Klementisz	Pat DeWald	$523.50
Corina Miller	Diana Hofmanner	$523.50
Gina Morano	Matt Cohen 2/3 Lindi Vollmuth 1/3	$349.00 $174.50
Megan Penrice	Kristen Cherneski	$523.50
Dana Scamardi	Desiree Schwoyer	$523.50
Angela Spinozzi	Amy Piskai	$523.50

Mentor - 2010-2012

Mentor	New Teacher	Stipend
Ratify Michele Andre	Sarah (Pennypacker)Dierolf	$1,047.00

B. PROFESSIONAL LEAVES – Dr. Stevens

The Superintendent recommends the Board approve the following professional leaves:

Bldg	**Name**	**Conference Title**	**Conference Location**	**Dates to Attend**	**Cost**
Rupert	Matt Moyer	Improving Schools Performance Conference	Pittsburgh, PA	1/27/13 – 1/30/13	All expenses paid by Step By Step Learning
Admin. Lincoln	Jeff Sparagana Lisa Schiavone Treena Ferguson	2013 PA/Title I Improving Schools Performance Conference	Pittsburgh, PA	1/27/13 – 1/30/13	All expenses paid by PDE.
Admin.	Diane Meck Carol Miller	A/CAPA Spring Conference	Hershey, PA	3/25/13 – 3/27/13	Approx. $1188.00 paid by the district.

C. CONTRACT(S) – Mrs. O'Donnell – EXHIBIT 1

The Superintendent recommends the Board approve/ratify the following contract(s):

1. MOU: Steel River Playhouse
2. The Devereux Foundation

D. ADOPTION OF 2013 SCHOOL BOARD MEETING TIMES & DATES – Mrs. Zahora - EXHIBIT 2

The Board President recommends the Board approve the adoption of 2013 School Board meeting times and dates as presented on Exhibit 2.

E. 2011-2012 PSD FINANCIAL AUDIT – Mrs. O'Donnell

The Superintendent recommends the Board acknowledge receipt of the school district 2011-2012 financial audit as prepared by Herbein + Company, Inc.

HEARINGS FROM PATRONS OF THE SCHOOLS (to address items to be voted on)

NON-CONSENT

F. RESOLUTION TO LIMIT SCHOOL DISTRICT TAX INCREASE– Mrs. O'Donnell– EXHIBIT 3

The Superintendent recommends the Board approve the Resolution for the 2013-2014 budget to remain at or below the Act 1 index, as listed on Exhibit 3.

G. PLANCON D & E FRANKLIN, LINCOLN AND RUPERT – Mrs. O'Donnell – EXHIBIT 4

The Superintendent recommends the Board approve the following PlanCons D and E:

1. PlanCon D: Franklin Elementary
2. PlanCon D: Lincoln Elementary
3. PlanCon D: Rupert Elementary
4. PlanCon E: Franklin Elementary
5. PlanCon E: Lincoln Elementary
6. PlanCon E: Rupert Elementary

HEARINGS FROM PATRONS OF THE SCHOOLS (to address items to be voted on)

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Board Governance Workshop (date to be determined) – Mrs. Zahora

INFORMATION

1. Board Self Assessment – Mrs. Zahora
2. PSBA Board Development Web/Audio Conferences – Mrs. O'Donnell
3. 2011-2012 PSD Financial Audit – Herbein + Company, Inc.
4. Summary of Parent Conferences – Dr. Sparagana
5. PEAK Update: December – Dr. Sparagana
6. Pottstown High School Visit – Dr. Sparagana
7. Barth Update – Dr. Sparagana

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT