POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
MAY 20, 2013 – 7:30 PM

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS

1. JROTC Distinguished Unit Award - Dr. Sparagana
2. Teacher of the Year - Dr. Sparagana/Ms. Bateson

COMMUNICATIONS

PRESENTATIONS

APPROVAL OF MINUTES – Mrs. Adams

1. Approval of minutes from the Committee of the Whole held on 4/18/2013
2. Approval of minutes from the Regular Voting Meeting held on 4/22/2013

LIST OF BILLS – Mr. Wausnock

TREASURER'S REPORT – Mr. Wausnock

HEARINGS FROM PATRONS OF THE SCHOOLS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for action by the Board:
(Items A to M are consent topics. Items N to S are additional topics for Board consideration.)

CONSENT

A. PERSONNEL – Dr. Stevens

1. Resignations/Terminations

The Superintendent recommends the Board approve/ratify the following resignations:

a. Professional

(1) Rosemary Phillips, Special Education Teacher, Pottstown High School, resignation effective June 10, 2013 (end of 2012-2013 school year, employed since January 30, 2008.

(2) Joyce Cimaglia, Elementary Teacher, Franklin Elementary, resignation for the purpose of retirement, effective June 11, 2013, employed since August 28, 1995.

(3) Nancy Kupferschmidt, Wellness Teacher, Pottstown High School, resignation for the purpose of retirement, effective June 29, 2013, employed since January 27, 1997.

b. Exempt

(1) Samuel Brooks, School Psychologist, resignation for the purpose of retirement, effective September 18, 2013, employed since January 24, 2001.

c. Classified

(1) Ratify Tammie Stetler, Substitute Classroom Assistant and Substitute Clerk, resignation effective April 2, 2013.

(2) Michael Yonas, Painter, Maintenance Dept., resignation for the purpose of retirement, effective June 27, 2013, employed since July 1, 1972.

(3) Ratify Richard Damian, Jr., Student Intern, Technology Department, termination, effective May 8, 2013, employed since April 2, 2013.

(4) Judy Updike, Part-time Cafeteria Worker, resignation for the purpose of retirement, effective June 29, 2013, employed since February 25, 1986.

(5) Tina Hoak, Secretary, Building and Grounds, Transportation, resignation effective June 11, 2013, employed since January 3, 2011.

2. Leaves

The Superintendent recommends the Board ratify/approve the following leaves:

a. Professional

(1) Ratify Sandra Zuchero, Special Education Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective April 17, 2013, end date tbd.

(2) Ratify Jodi Wenzel, Elementary Teacher, request for leave of absence covered by Family Medical Leave Act, effective May 1, 2013, end date tbd.

(3) Lori Hoshaw, Elementary Teacher, Barth Elementary, request for professional development sabbatical, anticipated start date August 27, 2013, anticipated return date August 27, 2014.

b. Classified

(1) Dalton Wieder, Custodian, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective June 6, 2013, end date tbd.

3. Changes in Position and/or Salary

The Superintendent recommends the Board ratify/approve the following change in position and/or salary:

a. Professional

(1) Ratify Malcolm Carpenter from Per Diem Substitute Teacher and Substitute Classroom Assistant to Extended Per Diem Substitute Teacher (coverage for Jane Hospador), effective April 25, 2013, $115/hr. Upon completion of role as Extended Per Diem Substitute Teacher, he will return to his role as Per Diem Substitute Teacher and Substitute Classroom Assistant in accordance with Board Policy 3920.

(2) Ratify Brandy Alvira from Per Diem Substitute Teacher and Substitute Classroom Assistant to Extended Per Diem Substitute Teacher (coverage for Jodi Wenzel), effective April 25, 2013, $115/hr. Upon completion of role as Extended Per Diem Substitute Teacher, she will return to her role as Per Diem Substitute Teacher and Substitute Classroom Assistant in accordance with Board Policy 3920.

(3) Ratify Kathleen Ruddy from Per Diem Substitute Teacher and Substitute Classroom Assistant to Extended Per Diem Substitute Teacher (coverage for Joyce Cimaglia), effective April 02, 2013, $115/hr. Upon completion of role as Extended Per Diem Substitute Teacher, she will return to her role as Per Diem Substitute Teacher and Substitute Classroom Assistant in accordance with Board Policy 3920.

(4) Ratify Tara McCormick from Per Diem Substitute Teacher and Substitute Classroom Assistant to Extended Per Diem Substitute Teacher (coverage for Deborah Wilson), effective April 15, 2013, $115/hr. Upon completion of role as Extended Per Diem Substitute Teacher, she will return to her role as Per Diem Substitute Teacher and Substitute Classroom Assistant in accordance with Board Policy 392.

b. Classified

(1) Elizabeth Bernhard from Secretary 1 to Secondary Secretary, Pottstown High School, effective June 10, 2013, $18.82/hr.

(2) B. Diane Nash from Elementary Secretary to Executive Secretary, Administration, effective July 1, 2013, $25.07/hr.

(3) Sheria Somerset from Administration Clerk to Executive Secretary, Administration, effective July 11, 2013, $20.27/hr.

4. Election(s)

The Superintendent recommends the Board approve/ratify the following election(s):

a. Homebound Instruction Continuation, $29/hour

(1) Ratify Danielle Slotter, Pottstown High School, from May 2, 2013 through June 7, 2013, assignment not to exceed 5 hours per week.

b. Membership, Participation and Learning After School Collaboration (MPL) Facilitators, $29/hr.(all salaries paid through MPL Grant, not to exceed 47 hrs), initial assignment:

Mindy Bodolus Inman	Deena Alexander	Ken Ditman
Mary Ellen Lammey	Layla Miller	Jamie Stringer
Danielle Walt	Kelli Wolfel	Meghan Walsh
Jill Rinewalt	Nicola Alutius	Brad Mayberry
Ann Marie McDonnell	Hayley Quigley	Sherri Stagemyer

c. Ratify Addition to 2012-2013 Co-Curricular Assignment, effective March 1, 2013

BLDG	PROFESSIONAL AGREEMENT CATEGORY	EMPLOYEE	LEVEL	STIPEND
HS	Assistant Softball Coach	Elisabeth Yoder	1	2,374.00

5. Payment of Sick Leave

The Superintendent recommends the Board approve the following payment of accumulated sick leave due to super-annuation per Support Personnel Guidelines:

(1) Lamar Kolb, In accordance with the Support Personnel Guidelines, $5,640.00. This is for 141 accumulated sick days at $40 per day.

B. PROFESSIONAL LEAVES – Dr. Stevens

The Superintendent recommends the Board approve the following professional leaves:

Bldg.	Name	Conference Title	Conference Location	Dates to Attend	Cost
M.S.	Robin Romero	BOOST Conference	Palm Springs, CA	4/30/13 – 5/5/13	All expenses paid by 21st Century After School Grant (Cohort 6)
H.S.	Danielle McCoy	Career & Technical Ed. Leadership Conference	State College, PA	7/24/13 – 7/26/13	Approx. $872.00 paid for by Perkins Grant.
Food Service	Leroy Merkel	Healthy School Meals Update	State College, PA	6/9/13 – 6/10/13	Approx. $418.00 paid for by Food Service Dept. budget

C. TEXTBOOK ADOPTION – Dr. Sparagana – EXHIBIT 1

The Technology-Curriculum Committee and the Superintendent recommend the following textbook and supplemental materials adoptions as listed on Exhibit 1.

1. High School Math Program

D. MCIU JOINT PURCHASING BID AWARD – Mrs. Adams –EXHIBIT 2

The Superintendent recommends that purchase orders be awarded to the companies as indicated on Exhibit 2, the award being made to the lowest bidder meeting the required specifications:

1. Custodial Supplies
2. Paper Supplies

E. CONTRACT(S) – Mrs. Adams – EXHIBIT 3

The Superintendent recommends the Board approve/ratify the following contract(s):

1. Austill's Rehabilitation Services Inc.
2. Camphill Special School
3. Opportunities School
4. Opportunities School
5. Opportunities School
6. Opportunities School
7. The Pathway School
8. The Pathway School
9. The Pathway School
10. Valley Forge Educational Serv
11. Kaleidoscope Family Solutions
12. The Devereux Foundation
13. Q.A. + Inc
14. Market Street Sports Grp.

F. BARTH RENOVATIONS PROJECT CHANGE ORDERS – Mrs. Adams – EXHIBIT 4

The Facilities Committee recommends the Board approve the Barth Elementary Renovations Project change orders as presented on Exhibit 4.

G. ACKNOWLEDGE PDE APPROVAL OF PLANCON PART F: FRANKLIN,LINCOLN, RUPERT - Mrs. Adams – EXHIBIT 5

The Superintendent recommends the Board acknowledge receipt of PDE approval for PlanCon F for Franklin, Lincoln and Rupert Elementary Schools Project as listed on Exhibit 5.

H. APPROVAL OF PLANCON H: FRANKLIN, LINCOLN, RUPERT – Mrs. Adams – EXHIBIT 6

The Superintendent recommends the Board approve PlanCon H: Project Financing for Franklin, Lincoln, Rupert Elementary Schools as listed on Exhibit 6.

I. APPROVAL OF DEVELOPER AND FINANCIAL SECURITY AGREEMENTS: FRANKLIN/ LINCOLN/RUPERT - Mrs. Adams

Motion to approve the entering into Developer and Financial Security Agreements for each project as approved at Rupert, Lincoln and Franklin Elementary Schools with the Borough of Pottstown to guaranty the completion of and payment for all public improvements associated with the overall construction projects. The Board further authorizes its Solicitor and Business Manager to take all steps necessary to finalize all matters relating to this required portion of the projects including the signing of all required Agreements.

J. APPROVAL OF ACOUSTIC DIMENSIONS CONSULTING SERVICES – Mrs. Adams – EXHIBIT 7

The Facilities Committee recommends the Board approve Acoustic Dimensions consulting services for LEED achievement for the elementary schools renovation project, Barth, Franklin, Lincoln and Rupert as presented on Exhibit 7.

K. RESOLUTION TO IDENTIFY AND AUTHORIZE ELECTRONIC SIGNATURES WITH PDE – Mrs. Adams – EXHIBIT 8

The Superintendent recommends the Board approve the authorization and identification of the Superintendent and School Board Secretary to use of electronic signatures on contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education as presented on Exhibit 8.

L. STUDENT ACCIDENT INSURANCE – Mrs. Adams

The Superintendent recommends the Board approve the student accident insurance coverage for the 2013-2014 school year to be placed with Ace American Insurance Company through American Management Advisors as the plan administrator. Said coverage should have the following rates (prices listed below reflect no change over the 2012-2013 prices):

School Time: $ 36.00 24 Hour Coverage: $130.00 Dental: $ 8.50

The Superintendent recommends that the football insurance coverage for the 2013-2014 school year be with Ace American Insurance Company through American Management Advisors as the plan administrator at a cost of $60.00 per player (prices no change over the 2012-2013 prices).

M. POLICIES - Mrs. Adams – EXHIBIT 9

The Policy Committee recommends the Board approve the following policies as listed on Exhibit 9:

1. Policy 248: Pupils – Unlawful Harassment
2. Policy 348: Employee – Unlawful Harassment

NON-CONSENT

N. PERSONNEL

1.. Election(s)

The Superintendent recommends the Board approve/ratify the following election(s):

a. Administration

(1) Jeffrey Hartmann, Principal, High School, effective July 1, 2013, $105,692/year

O. RESOLUTION AUTHORIZING THE CLOSURE OF EDGEWOOD ELEMENTARY SCHOOL AND THE RESTRUCTURING OF FIFTH GRADE – Mrs. Adams - EXHIBIT 10

The Superintendent recommends the Board approve the resolution authorizing for permanent closure of Edgewood Elementary School and the restructuring of the fifth grade class as presented on Exhibit 9.

P. BARTH ROOF PROPOSAL– Mrs. Adams – EXHIBIT 11

The Facilities Committee recommends the Board approve the Barth roof proposal as listed on Exhibit 11.

Q. ADOPTION OF 2013-2014 PROPOSED FINAL BUDGET – Mrs. Adams – EXHIBIT 12

1. Adoption of 2013-2014 Proposed Final Budget

R. ELECTION OF BOARD TREASURER – Mrs. Adams

In accordance with Section 404 of the School Code, the Board shall annually elect a Treasurer to serve for one year beginning the first day of July following such an election. The Treasurer's term shall run from July 1, 2013 to June 30, 2014

S. ELECTION OF THE BOARD SECRETARY – Mrs. Adams

In accordance with Section 404 of the School Code, the Board shall elect a Secretary to serve a four year term beginning the first day of July following such an election. The Secretary's term shall run from July 1, 2013 to June 30, 2017.

UNFINISHED BUSINESS

None.

INFORMATION

1. Monthly Meeting Notice: June – Mrs. Adams

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT