POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
January 19, 2012 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Approval of the minutes of the Regular Board meeting held on January 5, 2012.

LIST OF BILLS – Mr. Wausnock

TREASURER'S REPORT – Mr. Wausnock

COMMUNICATIONS

1. Olivet Boys and Girls Club – Dr. Lindley

AWARDS

1. PSBA Certificate of Appreciation - Dr. Lindley
2. School Board Director Recognition Month – Dr. Lindley

PRESENTATIONS

1. Refinancing of 2006A Bond – Mr. Gordon Walker of PFM
2. Introduction of Mr. Steven Bamford, Executive Director of PAID – Dr. Lindley
3. Elementary Schools Project Requested Cost Analysis – Dr. Lindley
    - Board Discussion

HEARING FROM PATRONS OF THE SCHOOLS

II. COMMITTEE REPORTS

1. Co-Curricular Activities Committee – Mr. Hartman (1st meeting)
2. Facilities Committee – Mr. Hartman (1st meeting)
3. Community Relations Committee – Ms. Lydon (1st meeting)
4. Technology/Curriculum Committee – Mrs. Weand (1st meeting)
5. Policy Committee – Mr. Wausnock – (2nd meeting)
6. **Personnel Committee** – Mrs. Weand (2nd meeting)
7. **Finance Committee** – Mr. Wausnock (2nd meeting)
8. PSBA Representative – Mr. Williams (TBD)
9. Montgomery County Legislative Representative – Mr. Kefer (TBD)
10. MCIU Representative – Mr. Hartman (TBD)

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board

CONSENT

A. PERSONNEL – Dr. Sparagana

1. Resignations

The Superintendent recommends the Board approve/ratify the following resignation:

a. Correction to 2011-2012 Co-Curricular Assignment

(1) Ratify Daniel Edleman, Baseball Head Coach, Pottstown Middle School, resignation, effective December 17, 2011;

2. Leaves

The Superintendent recommends the Board approve/ratify the following leave:

a. Professional

(1) Susanne Swanson, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective January 30, 2012, end date tbd.

(2) Ratify Denise Kuleski, Secondary Teacher, Pottstown Middle School, request for Health Restoration Sabbatical, effective January 11, 2011.

(3) Ratify Rebecca Heiser, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective December 20, 2011 end date January 9, 2012.

(4) Ratify Antoinette Rapp, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective December 12, 2011, end date tbd.

(5) Ratify Maureen Russell, Secondary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective November 23, 2011, end date December 9, 2011.

b. Classified

(1) Ratify Hayley Quigley, Speech Correctionist, request for leave of absence covered by Family Medical Leave Act and Childbearing effective November 19, 2011, extended leave of absence for childrearing effective January 3, 2012, return date March 21, 2012.

(2) Ratify Edna Discuillo, Classroom Assistant, Barth Elementary, request for intermittent leave of absence covered by Family Medical Leave Act, effective December 5, 2011, end date tbd.

3. Elections

The Superintendent recommends the Board approve/ratify the following elections:

a. Professional (correction on effective dates)

(1) Ratify Lauren Jones, Special Substitute Teacher, effective January 9, 2012, $100/day. She will also assume the role of Substitute Classroom Assistant, effective January 9, 2012, $14.13/hour.

(2) Ratify Thomas J. Simpson, Special Substitute Teacher, effective January 9, 2012, $100/day. He will also assume the role of Substitute Classroom Assistant, effective January 9, 2012, $14.13/hour.

b. Addition to 2011-2012 Co-Curricular Assignment

Bldg	Professional Agreement Category	Name	Level	Stipend
HS	M – Dramatic Club Advisor	Ian Lawrence (2/3 stipend)	1	$ 870.00
MS	C - Baseball Head Coach	Hank King	2	$2,421.00
HS	C - Baseball Assistant Coach	Josh Watters (1/2 stipend)	1	$1,187.00
HS	C – Baseball Assistant Coach	Tom Simpson (1/2 stipend)	1	$1,187.00

c. Continuation of Homebound Instruction, $29/hour

(1) Ratify Amy Gazzillo, Pottstown Middle School, from January 13, 2012 through February 24, 2012 assignment not to exceed 2 hours per week.

d. Compensation for Missed Planning Time, 2011-2012 school year, $23 per period for the time period ending December 21, 2011

Michaela Johnson	PHS	17 missed planning times	$391.00

4. Accumulated Sick Leave Payment at Retirement:

The Superintendent recommends the Board approve the following payment of accumulated sick leave:

(1) Steve Trievel , In accordance with the Full-Time Support guidelines, $2,150.00. This is for 53.75 accumulated sick days at $40 per day.

5. Approval of Tenure/Permanent Contract

The Superintendent recommends the Board acknowledge tenure to the following:

Name	Building	Eligible Date
Brian Langdon	Barth	1/12/2012

6. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Act 93

Lisa Schade Administration Building $1,245.00

B. PROFESSIONAL LEAVE – Dr. Sparagana

The Superintendent recommends the Board approve the following professional leave:

Bldg	Name	Conference Title	Conference Location	Dates to Attend	Cost
Admin.	Diane Meck Carol Miller	A/CAPA Spring Conference	Hershey, PA	3/21/12 – 3/23/12	Approx. expenses $1180.00 paid by the district.

C. FIELD TRIPS – Dr. Sparagana

The Superintendent recommends the Board approve the following field trip:

# of students and/or group	Name of conference or activity	Destination	Date of trip	Cost to student	Cost to district-substitutes	Chaperone(s)
16	FCCLA State Leadership Conference	Lancaster, PA	3/19/12 – 3/21/12	$303.00	$600.00	Marilyn Bainbridge, Mary Jo Kuhwald, and Justin Potteiger (Reading Muhlenberg Career & Technology Center).
15	PA DECA State Conference	Hershey	2/22/12 – 2/24/12	TBD	Hotel $3948.74 Reg. 1105.00 Subs 600.00 Total $5653.74	Kevin Pascal & female chaperone to be named.

D. SUSQUEHANNA BANK LOCK BOX PROGRAM – Mrs. Adams

The Finance Committee recommends the Board approve using the Susquehanna Bank Cash Management Services to provide a Lock Box Program as of March 1, 2012 to collect Real Estate Taxes.

E. RESOLUTION IN SUPPORT OF COLEBROOKDALE RAILROAD – Dr. Lindley EXHIBIT 1

The Superintendent recommends the Board approve the resolution in support of the Colebrookdale Railroad as presented in Exhibit 1.

NON-CONSENT

F. MOTION TO AUTHORIZE HEALTH BENEFITS FOR EXECUTIVE DIRECTOR OF THE FOUNDATION FOR POTTSTOWN EDUCATION - Mrs. Weand

The Personnel Committee recommends that the Board authorize health benefits for the Executive Director of the Foundation for Pottstown Education. (Note: Superintendent is seeking matching funds from a 3rd party to fill this position full time. The Board has previously authorized $25,000 as a part time compensation).

G. MCIU 2012-13 GENERAL OPERATING BUDGET – Mrs. Adams

The Superintendent recommends the Board approve the following intermediate unit budget for the 2012-13 school year:

General Administration	=	$ 1,030,789
Curriculum and Staff Development	=	$ 2,338,776
Legislative and Grant Development	=	$ 294,115
Technology and Information Services	=	$ 4,507,180
Total	=	$ 8,170,860

Pottstown School District's contribution to the Montgomery County Intermediate Unit for the 2012-13 fiscal year shall be as follows:

Curriculum and Staff Development	=	$ 976
Legislative and Grant Development	=	$ 3,288
Technology and Information Services	=	$ 18,133
Total	=	$ 22,397

This would be an increase in the Pottstown School District's contribution over the amount contributed for the 2011-2012 school year of $282 which represents a 1.28% increase.

H. ADOPTION OF 2012-2013 PRELIMINARY BUDGET – Mrs. Adams

The Finance Committee recommends the Board approve the 2012-2013 Preliminary Budget as presented at the January 5, 2012 board meeting. Total expenditures for the preliminary budget are $52,973,284 and represent a 4.17 % mill increase or an additional 1.5362 mills for a total of 38.3465 mills. This preliminary budget is being approved at a level above the 2.4% index with the expectation that exceptions will be applied for prior to the February 9, 2012 deadline.

HEARINGS FROM PATRONS OF THE SCHOOLS (to address items to be voted on)

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

1. Monthly Meeting Notice: February – Mrs. Adams
2. Committee Meeting Minutes Templates – Mrs. Adams
3. PSD Grant History: Pottstown Area Health & Wellness – Dr. Lindley
4. Annex Update – Dr. Lindley
5. PEAK Update: January – Dr. Sparagana
6. Pottstown Pride – Mr. Armato
7. Technology Update: July to December – Mrs. Wolfe

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT