POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
October 18, 2012 **- 7:00** P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

REVIEW OF MINUTES

1. Review of the minutes of the Regular Board meeting held on 10/4/12

LIST OF BILLS – Mr. Wausnock

TREASURER'S REPORT – Mr. Wausnock (2nd meeting)

1. Treasurer's Report: September 2012

COMMUNICATIONS

AWARDS

None.

PRESENTATIONS

1. Barth Elementary School Project Update – Mr. Brennan, Reynolds Construction Mgmt.
2. Elementary Schools Project Update – Mr. Straub, Crabtree, Rohrbaugh & Assoc.

HEARING FROM PATRONS OF THE SCHOOLS

I. COMMITTEE REPORTS

1. Co-Curricular Activities Committee – Mr. Hartman (1st meeting)
2. Facilities Committee – Mr. Hartman (1st meeting)
3. Community Relations Committee – Ms. Bacallao (1st meeting)
4. Technology/Curriculum Committee – Mrs. Weand (1st meeting)
5. MCIU Representative – Mr. Hartman (1st meeting)
6. **Policy Committee – Mr. Wausnock – (2nd meeting)**
7. **Personnel Committee – Mr. Wausnock (2nd meeting)**
8. **Finance Committee – Mr. Wausnock (2nd meeting)**
9. **PSBA Representative – Mr. Williams (2nd meeting)**
10. **Montgomery County Legislative Representative – Mr. Williams**

EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL AND NEGOTIATIONS

II. Recommendations for Action by the Board

CONSENT

A. PERSONNEL – Dr. Stevens

1. Resignation(s)/Termination(s)

The Superintendent recommends the Board approve/ratify the following resignations:

a. Professional

(1) David Kemper, Elementary Teacher, Pottstown Middle School, resignation for the purpose of retirement, effective October 26, 2012, employed since August 18, 2008.

(2) Ratify Anna Simon, Per-Diem Substitute Teacher and Substitute Classroom Assistant, resignation effective October 11, 2012, employed since February 29, 2012.

b. Classified

(1) Ratify Sharon Miller, Part-time Lunch Proctor, Barth Elementary, resignation, effective October 16, 2012

(2) Raymond Kline, Custodian, Pottstown High School, resignation for the purpose of retirement, effective June 30, 2012, employed since April 21, 1992.

(3) David Pihanich, Master Maintenance Mechanic, Pottstown High School, resignation for the purpose of retirement, effective June 30, 2012, employed since March 6, 1991.

(4) Ratify Sherri Klosty, Classroom Assistant, Franklin Elementary, resignation, effective October 11, 2012, employed since August 21, 2012.

c. 2012-2013 Co-Curricular Assignment(s) resignation:

Bldg	Professional Agreement Category	Employee
MS	TV Productions	Anita Santangelo

2. Leave(s)

The Superintendent recommends the Board ratify/approve the following leaves:

a. Professional

(1) Ellen Eisele, Elementary Teacher, Barth Elementary, request for leave of absence covered by Family Medical Leave Act, effective April 2, 2013, end date tbd.

(2) Lauren Himmelreich, Elementary Teacher, Edgewood Elementary, request for Childbearing/Childrearing leave of absence covered by Family Medical Leave Act, anticipated effective date December 17, 2012, end date tbd.

(3) Megan Klementisz, Elementary Teacher, Lincoln Elementary, request for Childbearing/Childrearing leave of absence covered by Family Medical Leave Act and, anticipated effective November 5, 2012, end date tbd.

b. Exempt

(1) Danielle Lyter, Physical Therapist, request for leave of absence, anticipated effective date October 26, 2012, end date tbd.

3. Change in Position and/or Salary

The Superintendent recommends the Board approve/ratify the following change in position and/or salary:

a. Classified

(1) Ratify Melissa Helmick from Substitute Cafeteria/Hallway Proctor to Part-time Cafeteria/Hallway Proctor, initial assignment to be Barth Elementary, effective October 17, 2012, $14.14/hr.

4. Election(s)

The Superintendent recommends the Board approve/ratify the following elections:

a. Classified (correction to hours per day previously approved 10/4/12)

(1) Ratify Kristina A. DiCampello, Part-time Breakfast/Lunch Aide, initial assignment Franklin Elementary, effective September 24, 2012, **2.83 hrs./day**, $13.01/hr.

(2) Lynette Andrews, Substitute Clerk, effective October 19, 2012, $14.05/hr. This in addition to her role as Substitute Teacher, Substitute Breakfast Aide and Substitute Lunch Proctor.

(3) Kimberly White, Substitute Van Driver, effective October 19, 2012, $14.05/hr. This is in addition to her role as Van Aide and Classroom Assistant.

b. Additions and Correction to 2012-2013 Co-Curricular Assignment(s):

BLDG	PROFESSIONAL AGREEMENT CATEGORY	EMPLOYEE	LEVEL	STIPEND
MS	TV Productions	Perry Augustine	3	1,298.00
--	Safety Patrol – Franklin	Matthew Cohen	3	1,298.00
Dist.	Dept. Chair – Art ½ stipend	Elisabeth Yoder	No Level	1,112.50
Dist.	" " " ½ stipend	Lisa Rossi	No Level	1,112.50
Dist.	Dept. Chair - Music	Michael Vought	No Level	2,225.00
Dist.	Dept. Chair – Phys.Ed. ½ stipend	Nancy Kupferschmidt	No Level	1,112.50
Dist.	" " " " ½ stipend	Jane Thompson	No Level	1,112.50
Dist.	Head Librarian ½ stipend	Deborah Bosler	No Level	1,112.50
Dist.	" " ½ stipend	Ted Freese	No Level	1,112.50
HS	Dept. Chair - English	Helen Bowers	No Level	1,874.00
HS	Dept. Chair – Foreign Lang.	Kirsten Cherneskie	No Level	1,874.00
HS	Dept. Chair - Math	Robert Decker	No Level	1,874.00
HS	Dept. Chair - Science	Paul Castanzo	No Level	1,874.00
HS	Dept. Chair - Social Studies	Dave Caldwell	No Level	1,874.00
HS	Dept. Chair - Special Educ.	Kelly Smale	No Level	1,874/00
HS	Wrestling Coach- Asst.	Steve Anspach	2	3,772.00
HS	Wrestling Coach –Head	Brad Bechtel	1	4,523.00
MS	Dept. Chair - Foreign Lang.	Lisa Whitehurst	No Level	940.00
MS	Dept. Chair - Language Arts	Dee Pettine	No Level	940.00
MS	Dept. Chair - Math	Stefanie George	No Level	940.00
MS	Dept. Chair - Science	Jennifer Mitchell-Winterbottom – No Level		940.00
MS	Dept. Chair - Social Studies	Matthew Boyer	No Level	940.00
MS	Dept. Chair - Special Educ.	Sandra Zuchero	No Level	940.00

5. Tuition Reimbursement Correction

The Superintendent recommends the Board approve/ratify the following tuition reimbursement correction:

a. Support Staff

Name	Building	Amount
Kayla Sabata	Lincoln Elementary	$2,000.00

6. Employee Disciplinary Action

The Superintendent recommends the Board approve the following disciplinary action:

(1) Pottstown Classified employee, one (1) day unpaid suspension, effective October 24, 2012.

B. PROFESSIONAL LEAVE(S) – Dr. Stevens

The Superintendent recommends the Board approve the following professional leaves:

Bldg	Name	Conference: Title Location		Dates to attend	Cost
Admin.	Pam Bateson	PA CEC – Council for Administrators of Spec. Ed.	Harrisburg, PA	11/7/12 – 11/8/12	Approx. cost $331.00 paid by Title I grant
HS	Marilyn Bainbridge Justin Detweiler	Integrated Learning Conference	State College, PA	11/7/12 – 11/8/12	Approx. cost $1056.00 paid by Perkins grant

C. FIELD TRIP(S) – Dr. Stevens

The Superintendent recommends the Board approve/ratify the following field trip:

# of students and/or group	Name of conference or activity	Destination	Date of Trip	Cost to student	Cost to district-substitutes	Chaperone(s)
40 PHS	Relay for Life 2013	Pottstown, PA	6/1/13 – 6/2/13	$10.00	N/A	D. Woodley, D. Arms, R. Heiser, J. Martinez

D. CONTRACT(S) – Mrs. Adams – EXHIBIT 1

The Superintendent recommends the Board approve/ratify the following contract(s):

1. The Devereux Foundation

HEARINGS FROM PATRONS OF THE SCHOOLS (to address items to be voted on)

NON-CONSENT

E. ACKNOWLEDGE PLANCON A & B FRANKLIN, LINCOLN & RUPERT - Mrs. Adams – EXHIBIT 2

The Superintendent recommends the Board acknowledge the PDE approval of PlanCon A & B for Franklin, Lincoln and Rupert as presented in Exhibit 2.

F. CONSTRUCTION CHANGE ORDER PROCESS – APPROVAL AUTHORITY OF ADMINISTRATION – Mrs. Adams

The construction of additions and renovations at Barth, Franklin, Lincoln and Rupert Elementary Schools for the Pottstown School District will require expedited decision making regarding change order work to provide the best opportunity to complete work in a timely manner. In order to facilitate approval of changes in the construction, limited authority should be provided by the Board to allow Business Administrator to provide approval for change orders not to exceed $25,000. An accounting of all approved, pending and potential change orders will be provided to

the Board and administration via a monthly report from the construction manager. A similar approach is used by many other Pennsylvania School Districts.

G. APPROVAL OF MAXIMUM PROJECT COST AND MAXIMUM BUILDING COST – Mrs. .Adams

The Superintendent recommends the Board approve the maximum project cost and maximum building construction cost as presented.

H. APPROVAL OF RUPERT ACT 34 BOOKLET – Mrs. Adams – EXHIBIT 3

The Superintendent recommends the Board approve the Rupert Act 34 project description booklet as presented on Exhibit 3.

I. APPROVAL OF ACT 34 HEARING ADVERTISEMENT – Mrs. Adams - EXHIBIT 4

The Superintendent recommends the Board approve the Act 34 hearing advertisement as presented on Exhibit 4.

HEARINGS FROM PATRONS OF THE SCHOOLS (to address items to be voted on)

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

INFORMATION

1. PEAK Update: October – Dr. Sparagana
2. Timelines: Superintendent Search & Elementary Schools Project – Mrs. Adams
3. Alumni Honor Roll 2012 Brochure – Mr. Armato

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT