POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE AGENDA
JANUARY 24, 2013 – 7:30 PM

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARD

1. School Board Director Recognition Month – Dr. Sparagana

COMMUNICATIONS

PRESENTATIONS

1. Keystone Opportunity Zone – Mr. Bamford, P.A.I.D.
2. Barth Elementary Update – Mr. Brennan, Reynolds Construction
3. Energy Savings Contractor(ESCO) : Franklin/Lincoln/Rupert – Mr. Spahr, Reynolds Construction

REPORTS

I. MINUTES – Mrs. Adams

Regular Board Meeting – 12/20/2012

II. LIST OF BILLS – Mr. Wausnock

III. TREASURER'S REPORT – Mr. Wausnock

HEARINGS FROM PATRONS OF THE SCHOOLS

IV. COMMITTEE REPORTS

1. **Policy Committee** – Mr. Williams
2. Co-Curricular Activities Committee - Mr. Hartman
3. **Curriculum/Technology Committee** – Mrs. Weand
4. **Facilities Committee** – Mr. Hartman
5. **Finance/Personnel Committee** – Mr. Wausnock
6. Community Relations Committee – Ms. Bacallao
7 Montgomery County Legislative Committee – Mr. Williams
8. PSBA Representative – Mr. Williams
9. Montgomery County Intermediate Unit Representative – Mr. Hartman

CONSENT

A. PERSONNEL – Dr. Stevens

1. Resignations/Terminations

The Superintendent recommends the Board approve/ratify the following resignations:

a. Professional

(1) Ratify Wesley Plummer, Substitute Teacher/Substitute Classroom Assistant, resignation effective January 3, 2013,employed since February 29, 2012.

(2) Ratify Amy Hale, Long Term Substitute Teacher/Per Diem Substitute Teacher/Substitute Classroom Assistant, Franklin Elementary, resignation effective January 18, 2013.

b. Classified

(1) Ratify Katrina Fusco, Substitute Nurse, termination effective December 21, 2012, employed since September 6, 2012.

(2) Cynthia Dixon, Secretary, Pottstown High School, resignation for the purpose of retirement, effective June 30, 2013, employed since July 1, 1974.

(3) Ratify Traci DeLancey, Part-time Van Aide, Transportation, termination effective January 3, 2013, employed since January 2, 2013.

(4) Terri A. Moyer-Nyce, Classroom Assistant, Pottstown Middle School, resignation effective on the last 2012-2013 student day (tbd), employed since March 30, 2007.

(5) Ratify Shaina Ward, Temporary Intervention Assistant/Per Diem Substitute Teacher/Substitute Classroom Assistant, resignation effective January 19, 2013, employed since February 13, 2012.

(6) Ratify Marion Moore, Substitute Housekeeper/Cafeteria Substitute/ Lunch Aide, resignation effective January 22, 2013, employed since August 10, 2010.

(7) Sandra Yoder, Classroom Assistant, Barth Elementary, resignation for the purpose of retirement, effective February 6, 2013, employed since January 7, 2008.

c. 2012-2013 Co-Curricular Assignment(s)

(1) Ratify Josh Watters, High School Assistant Baseball Coach, resignation effective January 3, 2013.

(2) Ratify Brandi Hankins, High School Head Softball Coach, resignation effective January 24, 2013.

2. Changes in Position and/or Salary

The Superintendent recommends the Board ratify/approve the following change in position and/or salary:

a. Professional

(1) Ratify Kayla Sabata from Full-Time Intervention Assistant to Long Term Substitute Teacher (coverage for Julie Schumacher), Franklin Elementary, effective January 16, 2013, $194/day. Upon completion of role as Long Term Substitute Teacher, she will return to her role as Full Time Intervention Assistant.

b. Exempt

(1) Ratify Danielle Lyter from Full-Time Physical Therapist to Part-Time Physical Therapist, effective January 22, 2013.

c. Classified

(1) Ratify Carol Russ from Full-time Food Service Secretary to Part-time Food Service Secretary, effective January 2, 2013, no change in hourly compensation.

d. Correction to Classified salary (previously board approved on 12/20/12)

(1) Lynette Andrews from Substitute Breakfast/Lunch Proctor to Long Term Substitute Breakfast Aide, Lincoln Elementary, **$13.01/hour.**

e. 2012-2013 Co-Curricular Assisgnment(s)

(1) Tom Simpson, High School Assistant Baseball Coach from ½ stipend to full stipend, Level 2, $2,889.00

(2) Dorothy McCrone from Assistant Softball Coach to Head Softball Coach, Pottstown High School, effective January 24, 2013, Level 1, Stipend $3,391.00.

3. Election(s)

The Superintendent recommends the Boar approve/ratify the following election(s):

a. Classified

(1) Ratify Kimberly Retner, Substitute Clerk, effective November 30, 2012, $14.05/hour. This is in addition to her role as Elementary Part-time Housekeeper, Substitute Breakfast Aide and Substitute Playground Aide.

(2) Melissa Helmick, Substitute Clerk, effective January 29, 2013, $14.05/hour. This is in addition to her role as Lunch Aide.

(3) Ratify Carol Russ, Part-time Lunch Proctor, initial assignment to be Franklin Elementary, effective January 2, 2013, $13.90/hour. This is in addition to her role as Part-time Food Service Secretary.

(4) Ratify Amy Ormston, Substitute Breakfast Aide, effective January 22, 2013, $13.01/hour. She will also assume the role of Substitute Lunch Proctor, effective January 22, 2013, rate as per guidelines. These roles are in addition to her role as Substitute Clerk.

b. Home Instruction, $29.00 hour

(1) Ratify Dorothy McCrone, Pottstown High School, from January 1, 2013 until school placement is found, assignment not to exceed 5 hours per week.

(2) Ratify Jennifer Wiand, Pottstown Middle School, from January 7, 2013 to February 1, 2013, assignment not to exceed 5 hours per week.

4. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Professional

| Name | School | 12/31/12 deadline |
|---|---|---|
| Evelyne Blair-Miller | Franklin Elementary | $1785.00 |
| Diane Fox | PHS | $2700.00 |
| Kimberly Hilbert | Franklin Elementary | $3,000.00 |
| Lauren Himmelreich | Edgewood Elementary | $2760.00 |
| Catherine Knapke | Edgewood Elementary | $2760.00 |
| Amanda Langdon | Rupert Elementary | $1650.00 |
| Brett Myers | PHS | $2370.00 |
| Sarah Noska | Rupert Elementary | $1332.00 |
| Pamela Pascal | PHS | $375.00 |
| Megan Penrice | PHS | $1464.00 |
| Diane Shoffstall | PHS | $1506.00 |
| Darla Stout | Edgewood Elementary | $3,000.00 |
| Shannon Wagner | Rupert Elementary | $1287.00 |
| Jennifer Wiand | PMS | $1800.00 |

b. Support Staff

| Name | Building | Amount |
|---|---|---|
| Janice Bobst | PHS | $618.00 |
| Ray Golden | PHS | $405.00 |
| Gina Griffin | PHS | $325.00 |
| LeeAnn McCullough | PHS | $2000.00 |

5. **Change and Correction** to Mentor 2012-2013 New Hires

The Superintendent recommends the Board approve the following correction to a mentor assignment:

| New Teacher | Mentor | Stipend |
|---|---|---|
| Thomas Simpson | **Ginger Angelo** | $523.50 |
| **Kayla Sabata** | Cynthia Kuklinski | $367.00 |

6. Employee Disciplinary Action

The Superintendent recommends the Board approve the following disciplinary action:

(1) Pottstown Classified employee two (2) days unpaid suspension, effective January 30, 2013 and January 31 ,2013.

B. PROFESSIONAL LEAVES – Dr. Stevens

The Superintendent recommends the Board approve the following professional leaves:

| Bldg | Name | Conference Title | Conference Location | Dates to Attend | Cost |
|---|---|---|---|---|---|
| Franklin HS | Lindi Vollmuth<br>Robert Decker<br>Elisabeth Yoder | Center for School Improvement Leadership Institute | New York City, NY | 1/25/13 – 1/26/13 | All expenses paid by FPT. |
| Admin.<br><br>MS<br>HS | Karen Crable<br>Sue Yocom<br>Anita Santangelo<br>Jolie Martinez | Promising Practices-Proven Strategies ELO Conference | State College, PA | 3/5/13 – 3/7/13 | All expenses paid by 21st Century grant. |

C. FIELD TRIP(S) – Dr. Stevens

The Superintendent recommends the Board approve the following field trip(s):

| # of students and/or group | Name of conference or activity | Destination | Date of trip | Cost to student | Cost to district-substitutes | Chaperone(s) |
|---|---|---|---|---|---|---|
| 22 H.S. | A.P. European History Class Trip | Venice, Florence, Rome, Italy | 3/20/13 – 3/28/13 | $2,770.00 to $2,970.00 depending on when they signed up. | $2100.00 | D. Caldwell, M. Rieger, P. Castanzo |

D. CONTRACT(S) – Mrs. O'Donnell – EXHIBIT 1

The Superintendent recommends the Board approve the following contract(s):

1. The Devereux Foundation
2. Education, Inc.
3. MOU: Family Services
4. Invo HealthCare Assoc
5. The Devereux Foundation

E. REAL ESTATE TAX EXONERATION: 2012 - Mrs. O'Donnell

The Superintendent recommends the following Resolution be adopted by the Board:

WHEREAS, Linda S. Adams, Substitute Tax Collector for the Pottstown School District, has submitted a list of properties liened for school taxes amounting to $1,753,218.65 plus penalties of $ 175,322.03 totaling $1,928,540.59 for the original 2012 Real Estate Tax Duplicate.

NOW, THEREFORE, BE IT RESOLVED, that the Substitute Tax Collector be and is hereby exonerated of and from said tax liability for the collection thereof, but no exoneration for the respected taxables is intended or affected by this action.

BE IT FURTHER RESOLVED, that the Substitute Tax Collector file the required reports and information with Portnoff and Associates so that the liens against these properties be properly reported.

NON-CONSENT

F. MCIU 2013-2014 GENERAL OPERATING BUDGET – Mrs. O'Donnell

The Superintendent recommends the Board approve the following intermediate unit budget for the 2013-2014 school year:

| | | |
|---|---|---|
| General Administration | = | $ 1,029,068 |
| Curriculum and Staff Development | = | $ 2,314,973 |
| Legislative and Grant Development | = | $ 299,513 |
| Technology and Information Services | = | $ 4,904,923 |
| Total | = | $ 8,548,477 |

Pottstown School District's contribution to the Montgomery County Intermediate Unit for the 2013-2014 fiscal year shall be as follows:

| | | |
|---|---|---|
| Curriculum and Staff Development | = | $ 984 |
| Legislative and Grant Development | = | $ 3,201 |
| Technology and Information Services | = | $ 18,209 |
| Total | = | $ 22,394 |

This would be a decrease in the Pottstown School District's contribution over the amount contributed for the 2012-2013 school year of $3 which represents a .01% decrease.

UNFINISHED BUSINESS

None.

NEW BUSINESS

INFORMATION

1. Technology Updates: Nov/Dec – Mrs. Wolfe
2. Board Workshop: Committee Members Roles – Dr. Sparagana
3. PEAK Update: January – Dr. Sparagana
    - Illinois State University Study: From Birth to Graduation and Beyond
4. Pottstown Demographics 2012-2013 – Dr. Sparagana
5. Visit to Rupert – Dr. Sparagana

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT